

My Team

Notes:

1 THE ON-PURPOSE 1:1

1. GET CONNECTED:

Check in, get related

- How are you, really?
- What went well this week / What can we celebrate?
- * Leaders shares one thing about DR, DR shares one thing about themselves

2. ESTABLISH OUTCOMES:

Gives autonomy to DR

- What do you want to accomplish this time?
- · What's most important right now?
- * DR shares first, Leader aligns and adds after

3. CONVERSATION BUILDERS:

Optional: see back of card

- · Getting Real
- Finding Solutions
- Developing Career

4. SUPPORT/ACCOUNTABILITY:

Reinforces collaboration

- What are your actions/commitments before next meeting?
- How can I/the team support you?

5. DEBRIEF:

Opportunity for feedback

What was most useful for you in this conversation?



2 CONVERSATION BUILDERS

Optional conversations to optimize the weekly 1:1

GETTING REAL:

Employee Focus: light-touch development

- What could be going better?
- What's been challenging for you?
- What questions and/or gaps are emerging?

FINDING SOLUTIONS:

Situation Focus: expand options - see what's possible

- What ideas do you already have?
- · What advice would you give somebody else?
- If you knew you couldn't fail, what would you do?

DEVELOPING CAREER:

Purpose Focus: return to fulfillment

- · What are you enjoying most?
- · What is catching your interest?
- · What could success to look like?
- · What gaps are you seeing?

Expander Question: "and what else...?"

Focus Question: "what's most important/impactful?"



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3 THE NEUROSCIENCEOF ENGAGEMENT

Social Factors

CONNECTION:

· Your sense of safety with others

"Are we together or am I alone?"

CERTAINTY

 Your ability to predict what will happen/the future "Is this clear or questionable?"

RANK

· Where you stand relative to others

"Are you higher or lower than I am?"

AUTONOMY

· Your sense of control over events

"Are you giving me freedom or taking it away?"



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4 HOW TO CONNECT IN A REMOTE ENVIRONMENT

INSTEAD OF...KEEPING A PROFESSIONAL DISTANCE:

Create Connection

- Ask: "How are you (really)?"
- · Share about yourself and be interested in them

WHEN...YOU'RE THE BOSS (AND DANGEROUS)

Raise Their Rank, Lower Yours

- · Give acknowledgement on behaviours & actions
- Share your challenges & obstacles

IF... YOU KNOW WHAT TO DO:

Give Autonomy

- Tell/Assume less, Ask more
- · Ask: "What's most difficult about this for you?"
- · Ask: "What ideas do you already have?"

WHEN YOU THINK ... IT'S NO BIG DEAL:

Be Clear, Provide Certainty

- Consider: What do I really need here?
 What's the impact on them?
- Ask: How could this work for you?



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